

Donnington and Muxton Parish Council



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FULL COUNCIL MEETING

Minutes of the Full Council Meeting held remotely via Microsoft Teams on 8th March 2021 commencing at 7pm

Present: Councillors Mrs L Dugmore (Chairman), Miss F Doran, N Dugmore, M Edwards, J Gough, J Lavery, A Lawrence, R Overton, M Stokes and J Thompson.

Also Present: R Morgan (Parish Clerk), Councillor Kelly Middleton (Chair of Health and Well-being Board Telford & Wrekin Council) and Jenny Urey (Local Resident).

21/03/172 Apologies: There were no apologies.

21/03/173 Declaration of Interest: As per Registers of Interests. Also, Councillor N Dugmore – item 21/03/187.

21/03/174 Public Session: There were no questions or comments from those present.

21/03/175 Mental Health Support

The Chair invited Councillor Kelly Middleton to discuss ways to promote community support through use of Health Champions to help those struggling with Mental Health issues. Councillor K Middleton gave a brief description of the help the Health Champions provided and that she was looking to Parish and Town Councils to appoint a local Councillor to assist with this. The commitment is to initially undertake mental health training that will be provided and there will be bi-monthly or quarterly meetings to arrange ward specific campaigns and events and do a mapping of service provision in the Borough. The Mental Health representative will:

- Support positive mental health within the community, including local schools, neighbourhoods and workplaces.
- Work to reduce inequalities in mental health on the community.
- Work with local partners to offer effective support for people with mental health needs.
- Tackle discrimination on the grounds of mental health within the community.
- Proactively listen to people of all ages and backgrounds about what they need for better mental health.
- Take part in mental health awareness events in the community.

Councillor Middleton then stated that the number for the Access Team for mental health support is a freephone number 0808 196 4501.

Councillors J Gough (who also volunteered to help promote this with the military) and J Thompson volunteered to be representatives from this Parish Council. The Parish Councillors agreed to undertake training with regard to mental health and this is to be arranged for a future date. The Chair thanked Councillor K Middleton for attending the meeting.

Councillor K Middleton then left the meeting.

21/03/176 Minutes: To confirm the following Minutes of the Council and its Committees:

- a. Planning Committee meeting held on 8th February 2021.
Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.
- b. Full Council meeting held on 8th February 2021.
Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.
- c. Planning Committee held on 1st March 2021.
Resolved – that the minutes be approved and signed by the Chairman as a true and accurate record.

21/03/177 Matters Arising from Minutes: There were no matters arising.

21/03/178 Expenditure Transactions: Each Councillor received a copy of the Expenditure Transactions for February 2021.

Resolved – that the Expenditure Transactions for February 2021 are ratified and accepted as a true record.

21/03/179 Income Received: Each Councillor received a copy of the Income Report for February 2021.

Resolved – that the Income Report for February 2021 is ratified and accepted as a true record.

21/03/180 Bank Reconciliation: Each Councillor received a copy of the Bank Reconciliation as of 28th February 2021.

Resolved – that the Bank Reconciliation as of 28th February 2021 is ratified and accepted as a true record.

21/03/181 Financial Budget Comparisons: Each Councillor received a copy of the Financial Budget Comparison as at 28th February 2021. The Clerk informed Councillors that he had shut the water off to the gent's urinals in the public toilets in Donnington to see if the automatic flushing mechanism had been sticking open causing the water to continuously flow. The utility company was also being requested to come out and take a water meter reading as previous invoices were estimated which were based on the previous years usage when there had been a leak. Hopefully, the Parish Council will be credited for any water not used.

Resolved – that the Financial Budget Comparisons as at 28th February 2021 are ratified and accepted as a true record.

21/03/182 Internal Audit Checks

Councillors discussed nominating a Councillor that is not an account signatory to check the Parish Council's accounts, bank reconciliations etc on a quarterly basis as per Financial Regulations. Councillor M Edwards volunteered to do this.

Resolved – that Councillor M Edwards is nominated to check the Parish Council accounts, bank reconciliations and financial documents.

21/03/183 Parish Council Projects

Councillors discussed possible projects within the parish. They were:

- Complete/install a footpath between Celadine Way and Donnington Wood Way.
- Carry out remedial work to prevent flooding on the ball parks at the Ryder Drive and Brands Meadow play areas.
- Reinstate the barriers on the path between Marshbrook Way near Muxton Primary School and Muxton Lane. This is to prevent motorcyclists racing through to Muxton Lane and vice-versa.
- Find out ownership and request re-painting the blue railings at the Marshbrook Way play area.
- Investigate costs of installing additional play equipment on the Marshbrook Way play area.
- Obtain quotes for fencing around the football pitch on Saltwell's Drive play area to prevent dog fouling on the football pitch.
- Renovate the Parish Council owned brick bus shelters. Possibly involve schools and a local artist to paint murals on the bus shelters.
- Enhancement of Central Hall.
- Re-surface footpath between James Way, Donnington and Furnace Lane, Trench.
- Investigate the possibilities of obtaining an outdoor gym for Donnington either at Broadoaks Field or Donnington Recreation Ground.
- Investigate reinstating the Giotto Mural and tidy up the land around it. Possibly get schools involved in designing something for that area and/or plant a community herb garden.

The Clerk was asked to create a list of these projects highlighting costs and timescales involved, and contact Telford & Wrekin Council to discuss the projects listed that belong to and are the responsibility of the Borough Council in order to work together in achieving these aims.

21/03/184 Unadopted Development Sites

The Clerk informed Councillors that he now had a contact at Morris Homes but was still waiting for him to reply with regard to speaking to the Parish Council about the maintenance of development sites in Muxton. Councillor Miss F Doran stated that she will also be raising the matter at the Wrekin Area Committee's next meeting.

21/03/185 War Memorial, Muxton

The Clerk informed Councillors that the transfer of land, where the Soldiers Bench is located in Muxton, off Marshbrook Way, between Persimmon and the Parish Council is currently being dealt with by the respective solicitors. Councillors Mrs L Dugmore and J Gough are currently investigating designs for the War Memorial to gauge size and price. It is hoped to also involve local schools in its design.

21/03/186 Footpath land adjacent Saltwell's Drive

The Clerk informed Councillors that he was still waiting to receive quotes for renovating the footpath on Parish Council land off Saltwell's Drive which runs towards St John's Church.

21/03/187 Turreff Hall as Vaccination Centre

The Clerk informed Councillors that Turreff Hall is now being used as a vaccination centre courtesy of Donnington Pharmacy and explained the financial benefits that this would bring to the Parish Council.

Councillors thanked Councillor N Dugmore for organising the provision of the Covid-19 vaccinations at Turreff Hall and his staff in making it a valuable community resource.

21/03/188 Trees

Councillors discussed the possible locations for the planting of the trees received from Telford & Wrekin Council under its Trees4TW scheme. Locations suggested were as follows:

Donnington Recreation Ground, possibly at the rear of the bowling green and lining the path by the play area.

Broad Oaks Field, Donnington

Oakengates Road, Donnington on land adjacent to the junction with Furnace Lane.

Near the underpass from Celadine Way to Granville Country Park on the Muxton side of Donnington Wood Way/Marshbrook Way.

Brands Meadow Play Area, Muxton.

Fill in the bare patches on the A518 between the Gun and Clocktower Roundabouts.

Rear of Turreff Hall/Liz Clare Library.

21/03/189 Miniature Libraries

Councillors accepted that whilst the miniature libraries had been a good idea, the practicality and logistics of having them hadn't worked. Councillor J Gough explained that he had contacted the Clerk for help in removing the miniature library from St John's Church which was now kept in storage in the Parish Council's container. When questioned by Councillors as to who had paid for the removal, the Clerk informed them that it had been the Parish Council. Councillor J Gough stated he would reimburse the Parish Council of the cost involved.

Councillor A Lawrence gave his apologies and left the meeting.

21/03/190 Special Buildings of Interest

Councillors suggested buildings of special interest that may not already be included on the Borough Council's list recently distributed to Councillors. These included the Serbian Orthodox Church on Wellington Road, Muxton, the Little Theatre Donnington and possibly Gordon House and Richards House, Donnington.

Mrs J Urey thanked the Council for inviting her to the meeting and then left.

21/03/191 Agenda Items for the Next Council Meeting

Councillors requested that the following items be included for discussion on the agenda of the next Council meeting:

War Memorial Donnington – to discuss the work recently carried out there by Councillor J Gough.

21/03/192 Date of next meeting

The Chairman informed Councillors that the next Council meeting will be held remotely via Teams on Monday 12th April 2021 commencing at 6.30pm.

The meeting closed at 2015hrs.

Signed:

Date: